

# HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 04/12 2022

Fiscal Court convened for a Regular Meeting at the Courthouse, Henderson, KY, on Tuesday, April 12, 2022 at 9:30 a.m., County Judge/Executive Brad Schneider presiding.

## Call To Order

County Judge/Executive Brad Schneider called the meeting to order.

## Invocation

The invocation was given by Judge Schneider

## Pledge Of Allegiance

Judge/Executive Schneider led the Pledge of Allegiance.

## Roll Call

Magistrate Berry	Present
Magistrate McCollom	Absent ***
Magistrate Moran	Present
Magistrate Puttman	Present
Magistrate Southard	Present

\*\* Magistrate McCollom arrived after roll call during the Judge's Scholar presentation.

## Minutes March 22, 2022 Regular Fiscal Court Meeting

Magistrate Puttman made a motion to approve the March 22 regular meeting minutes as submitted. Magistrate Berry seconded the motion. A voice vote was held. All present voted in favor and the motion carried.

## Judge's Scholars – Morgan Bassett – Henderson County High School

A proclamation was read and presented to Morgan Bassett who was named Henderson County High School's Judge's Scholar for this year.

## Henderson County Conservation District Recertifying Process

The Conservation District has notified the Fiscal Court that their recertifying process is taking place for Agricultural District #051-05. The KRS requires all certified agricultural districts be reviewed for recertification every five years by the Conservation District. Part of that process is reporting to the Fiscal Court that the recertification is taking place and address any concerns the Fiscal Court may have with the process. No objections to the process were voiced by the court. Magistrate Puttman made a motion to accept the processes. Motion was seconded by Magistrate Southard. A voice vote was held and all voted in favor.

## Airport Equipment Swap – County Engineer Bill Hubiak

Bill explained that a number of years ago the Road Department had given a 1995 C70 Topkick gas engine truck to the City-County Airport for plowing purposes. The truck has exceeded its life expectancy and needs replaced. He would like to give the Airport a current 2004 GMC C7500 diesel engine truck that the Road Department is about to list as surplus property. The Airport would give the Road Department the old C70 which would be sold as surplus with funds received going into the county's general fund.

Motion was made by Magistrate McCollom to approve the swap, seconded by Magistrate Moran. All voted in favor and the motion carried.

## Modified Rubberized Asphalt Grant – County Engineer Bill Hubiak

There are certain constraints in order to qualify for the grant such as road width and traffic counts. Because of these many county roads would not qualify. Bill has spoken to the City Manager about the county applying for the grant for the city to asphalt Garden Mile Road. The City Manager will present this to their City Council this afternoon. If the city approves, the county will apply for the grant and the city will fund the matching part of the grant if approved.

Magistrate McCollom made a motion to apply for the grant. Seconded by Magistrate Puttman. A voice vote was held and all voted in favor.

**County Spring Cleanup Dates – Nancy Watkins – Solid Waste Coordinator**

Nancy presented the planned cleanup dates. The dumpsters will be manned from 8am – 3pm each day.

April 22 & 23 – Baskett VFD & Beals-Reed RT 811 by the train tracks by Cagey’s

May 13 & 14 – Zion Baptist Church parking lot & Niagara VFD

June 10 & 11 Corydon VFD & Smith Mills VFD

**Resolution – GRADD Professional Services Contract**

This is a professional services contract with GRADD for the administration of the CDBG Grant for WARM 20C-009.

**Henderson Fiscal Court**

**Resolution Number 22-07**

**RESOLUTION APPROVING  
CONTRACT FOR PROFESSIONAL SERVICES  
WITH THE GREEN RIVER AREA DEVELOPMENT DISTRICT  
FOR WOMEN’S ADDICTION RECOVERY MANOR PROJECT #20C-009  
COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, the Community Development Block Grant (“C.D.B.G.”) Program requires that a community receiving CDBG funds sign a Contract for Professional Services for technical assistance; and

WHEREAS, the Contract for Professional Services must outline the process by which a CDBG project is administered; and

WHEREAS, the Commonwealth of Kentucky, Department for Local Government, has awarded a Community Development Block Grant to the Henderson County Fiscal Court for Women’s Addiction Recovery Manor Project #20C-009; and

WHEREAS, the Green River Area Development District has been chosen to administer the Henderson County Fiscal Court CDBG project.

NOW, THEREFORE, BE IT RESOLVED by the Henderson County Fiscal Court that the attached Contract for Professional Services between the Henderson County Fiscal Court and the Green River Area Development District is hereby adopted and the Henderson County Judge/Executive is hereby authorized and directed to execute same on behalf of the county. The Henderson County Judge/Executive is further authorized and directed to execute any and all other necessary and appropriate documents required to effectuate the intent and administration of the aforementioned grant.


On reading of the foregoing Resolution, it was moved by Magistrate Moran, seconded by Magistrate Southard, that the above Resolution be adopted.

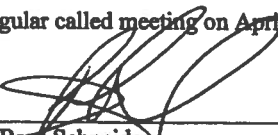
WHEREUPON, the vote was called.

Upon roll call the vote stood:

Magistrate Berry	<u>    Aye    </u>	Magistrate Moran	<u>    Aye    </u>
Magistrate Southard	<u>    Aye    </u>	Magistrate Puttman	<u>    Aye    </u>
Magistrate McCollom	<u>    Aye    </u>		

APPROVED by the Henderson Fiscal Court at its regular called meeting on April 12, 2022.

ATTEST:  
  
Kurt Wiesen  
Fiscal Court Clerk

  
Brad Schneider  
County Judge-Executive

**Resolution – GRADD Professional Services Contract**

This is a professional services contract with GRADD for the administration of the CDBG Grant for WARM 21-029.

**Henderson Fiscal Court**

**Resolution Number 22-08**

**RESOLUTION APPROVING  
CONTRACT FOR PROFESSIONAL SERVICES  
WITH THE GREEN RIVER AREA DEVELOPMENT DISTRICT  
FOR WOMEN’S ADDICTION RECOVERY MANOR PROJECT #21-029 COMMUNITY  
DEVELOPMENT BLOCK GRANT**

WHEREAS, the Community Development Block Grant (“C.D.B.G.”) Program requires that a community receiving CDBG funds sign a Contract for Professional Services for technical assistance; and

WHEREAS, the Contract for Professional Services must outline the process by which a CDBG project is administered; and

WHEREAS, the Commonwealth of Kentucky, Department for Local Government, has awarded a Community Development Block Grant to the Henderson County Fiscal Court for Women’s Addiction Recovery Manor Project #21-029; and

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 04/12 20 22

WHEREAS, the Green River Area Development District has been chosen to administer the Henderson County Fiscal Court CDBG project.

NOW, THEREFORE, BE IT RESOLVED by the Henderson County Fiscal Court that the attached Contract for Professional Services between the Henderson County Fiscal Court and the Green River Area Development District is hereby adopted and the Henderson County Judge/Executive is hereby authorized and directed to execute same on behalf of the county. The Henderson County Judge/Executive is further authorized and directed to execute any and all other necessary and appropriate documents required to effectuate the intent and administration of the aforementioned grant.

On reading of the foregoing Resolution, it was moved by Magistrate Moran, seconded by Magistrate Southard, that the above Resolution be adopted.

WHEREUPON, the vote was called.

Upon roll call the vote stood:

Magistrate Berry Aye Magistrate Moran Aye
Magistrate Southard Aye Magistrate Puttman Aye
Magistrate McCollom Aye

APPROVED by the Henderson Fiscal Court at its regular called meeting on April 12, 2022.

ATTEST: Kurt Wiesen Fiscal Court Clerk Brad Schneider County Judge-Executive

Resolution - Authorizing and Designation of SPGE for RDAAP

FY22 AUTHORIZING & DESIGNATION OF SPGE RESOLUTION

Henderson County Fiscal Court Resolution Number 22-06

ADOPTION OF A RESOLUTION OF THE HENDERSON COUNTY FISCAL COURT DESIGNATING THE HENDERSON REGIONAL INDUSTRIAL AUTHORITY SPECIAL PURPOSE GOVERNMENT ENTITY (SPGE) TO RECEIVE TENNESSEE VALLEY AUTHORITY (TVA) FUNDS UNDER THE REGIONAL DEVELOPMENT AGENCY ASSISTANCE PROGRAM (RDAAP); AND AUTHORIZING THE FILING OF A REGIONAL DEVELOPMENT AGENCY ASSISTANCE PROGRAM (RDAAP) PROPOSAL/GRANT APPLICATION FOR UP TO \$70,812.27 IN RDAAP FUNDS WITH THE DEPARTMENT FOR LOCAL GOVERNMENT (DLG); AND AUTHORIZING THE DESIGNATED HENDERSON REGIONAL INDUSTRIAL AUTHORITY SPECIAL PURPOSE GOVERNMENT ENTITY TO ACT AS THE AUTHORIZED CORRESPONDENT FOR THIS PROJECT.

WHEREAS, Henderson County ("County") desires to promote and carry out economic development efforts and job creation activities on behalf of the residents of Henderson County by supporting the 425 By-Pass Land Acquisition; and

WHEREAS, it is recognized that RDAAP funds available to the County, pursuant to KRS Chapter 96, impose certain obligations and responsibilities upon the County and will require:

- (1) Approval of a satisfactory application to be transmitted to DLG for approval;
(2) The designation of a Special Purpose Government Entity (SPGE) established under KRS 154.50-301 to KRS 154.50-346; and
(3) Concurrence from the respective State Representative(s) and State Senator(s);

NOW, THEREFORE, be it resolved this 12th day of April, 2022, by Henderson County Fiscal Court:

That the following Special Purpose Government Entity is designated to receive Regional Development Agency Assistance Program funds:

Name of SPGE: Henderson Regional Industrial Authority
Contact Person: Whitney Risley
Address: 20 North Main Street
Henderson, KY 42420
Phone: 270-854-9455

That a RDAAP Project Proposal/Application on behalf of the County for RDAAP monies up to \$70,812.27 for 425 By-Pass Land Acquisition Project shall be submitted to DLG; the County shall provide such additional information and furnish such documentation as may be required, and the designated SPGE shall act as the authorized correspondent for this Project.

Done this 12th day of April, 2022. Motion by Magistrate McCollom and seconded by Magistrate Puttman, members present voting unanimously in favor.

By: [Signature] County Judge/Executive

ATTEST: By: [Signature] Title: Henderson County Fiscal Court Clerk

**Resolution – Detention Center Surplus Property**

Henderson Fiscal Court  
Resolution Number 22-05

**A RESOLUTION DECLARING CERTAIN COUNTY PROPERTY TO BE SURPLUS AND PROVIDING FOR THE DISPOSITION THEREOF**

WHEREAS, the Henderson County Jailer is in possession of property that is no longer of use to the Henderson County Detention Center, or by any other departments within Henderson County;

WHEREAS, the Fiscal Court has reviewed the list of property submitted by the Jailer setting forth the item's description, original purpose, and reason for disposition.

WHEREAS, pursuant to KRS 67.0802, the Fiscal Court finds that it is in the best interest of the County to deem the property as surplus and provide for the disposition thereof. As such, the Henderson Fiscal Court wishes to offer said personal property to be sold by public auction or, by selling for scrap or disposing of as garbage; and,

NOW, THEREFORE, BE IT RESOLVED by the Fiscal Court, County of Henderson, Kentucky, as follows:

Pursuant to KRS 67.0802, the personal property of the Henderson County Detention Center listed on Exhibit A, which is attached hereto and incorporated herein, is hereby declared to be surplus. If Exhibit A designates the personal property to be offered for sale at an online auction, it shall be sold using a duly-advertised online auction pursuant to all applicable laws at such time and in such manner as shall be arranged by the County Judge Executive. If Exhibit A designates the personal property to be sold for scrap or disposed of as garbage, the Henderson County Jailer shall make suitable arrangements for the disposition thereof and shall forward the proceeds, if any, to the Henderson County Treasurer to be transferred to the General Fund pursuant to KRS 67.0802(6).

On reading of the foregoing Resolution, it was moved by Magistrate Southard, seconded by Magistrate Berry, that the above Resolution be adopted.

WHEREUPON, the vote was called.

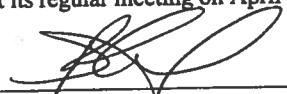
Upon roll call the vote stood:

Magistrate Southard:	<u>AYE</u>	Magistrate Moran:	<u>AYE</u>
Magistrate Puttman:	<u>AYE</u>	Magistrate Berry:	<u>AYE</u>
Magistrate McCollom:	<u>AYE</u>		

APPROVED by the Henderson Fiscal Court at its regular meeting on April 12, 2022.

ATTEST:

  
Kurt Wiesen  
Fiscal Court Clerk

  
Brad Scheider  
County Judge-Executive

**SURPLUS COUNTY PROPERTY MARCH 2022**

ITEM	SERIAL NUMBER	WHY NO LONGER NEEDED	DISPOSAL METHOD
UNIMAC COMMERCIAL DRYER 70lb.	410013959	FIRE DAMAGE/REPLACED	ONLINE AUCTION
2014 DODGE CARAVAN (179, 465)	20ARDGBG8ER280612	BEYOND ECONOMICAL REPAIR	ONLINE AUCTION

**Detention Center Reports – Jailer Amy Brady**

Jailer Brady presented the quarterly report. There are a couple HVAC units that need replaced. These have been ordered. They are getting a number of applicants who don't have either their diploma or GED. She has spoken to a couple of other jails who are hiring non-diploma applicants and putting them into positions that don't require being sworn in. The applicant is then given a specific amount of time to complete their GED in order to get sworn in. She is looking further into this.

Magistrate Berry made a motion to accept the Jailer's quarterly report into the record. Magistrate Moran seconded the motion. A voice vote was held, all approved, motion carried.

# HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 04/12 2022

To: Henderson County Judge Executive  
Fiscal Court Date: 4/2/2022

RE: QUARTERLY REPORT FISCAL YEAR: 2021-2022

1st Quarter July 1 - September 30 3rd Quarter January 1 - March 31

2nd Quarter October 1 - December 31 4th Quarter April 1 - June 30

## I PHYSICAL CONDITION OF FACILITY

- A. List any mechanical in need of repair and describe the problem (i.e. plumbing, locks, lights):
- 1 Dehumidifiers need to be added to HVAC units to help humidity issues throughout main jail
  - 2 HVAC extended into vestibules at the end of A & B halls
  - 3 HVAC units on A & E Halls need to be replaced & new units need to include dehumidifiers
  - 4
  - 5
  - 6
- B. List any structural problems with facility (i.e. cracks in walls, leaks in roof):
- 1 Floors need to be stripped of all tile & resurfaced with epoxy flooring or clear coat
  - 2
- C. List any building components lacking, needing repair or replacement (i.e. windows, doors):
- 1 Cameras installed in additional areas for monitoring & security
  - 2 Main entrance door & frame, A Hall exterior door & landing have dropped
  - 3 1 interior and 2 exterior doors are deteriorated beyond repair & need to be replaced (not a security issue)
  - 4 Renovation of booking areas & main entrance to accommodate body scanners
  - 5 Replace rusted tables in cells
  - 6
- D. List any life-safety components needing repair or replacement (i.e. alarms, indicator panels):
- 1 Emergency lighting on halls.
- E. List any items kitchen or medical is lacking, needing repaired or replaced (i.e. storage, carts):
- 1 1 large tray cart
  - 2 Replace tilt skillet with other large kettle type appliance.

## II PERSONNEL

A. CURRENT STAFF	FULL-TIME	PART-TIME	CONTRACT
Deputy Jailer Male			
Deputy Jailer Female			
SAP Civilian			
Admin Civilian			

B. STAFF NEEDED	FULL-TIME	PART-TIME	CONTRACT
Deputy Jailer Male			
Deputy Jailer Female			
SAP Civilian			
Admin Civilian			

PERSONNEL ROSTER ATTACHED

- C. Needs of Personnel (i.e., working hours, wages, uniforms):
- 1 Fitness center on HCDC property for mental and physical wellbeing of our employees
  - 2 COVID 'Premium Pay' to our essential employees (all jail staff) that have worked diligently since March 3, 2021
  - 3

## III POPULATION SUMMARY

A. KY DOC Rated Capacity: 466 Main Avg Daily Population: 484  
100 CSC Highest Daily Population: 519

B. Is Facility housing more inmates than KY DOC rated capacity?  Yes  No

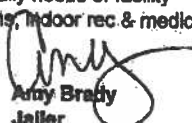
C. If YES, list measures taken in an effort to alleviate overcrowding:  
Transfer all Federal Inmates (HCDC has no control over the release of local inmates in custody)

- D. List any population concerns:
- 1 Local inmates incarcerated with mental health needs beyond what Deputy Jailers are trained to handle
  - 2 Local inmates incarcerated for extended periods without final sentencing

## IV OPERATIONAL & ADMINISTRATIVE CONCERNS

- A. List operational supplies/materials needed (i.e. mattresses, sheets, hygiene items):
- 1 Body scanners (3) to enhance the safety & security of the jail
  - 2 3 new transport vans with slide in security boxes
- B. Identify any problems anticipated with the current budget:
- 1 Extensive medical claims (COVID testing, extended hospitalizations & acute medical issues)
  - 2 Numerous employee vacancies & call-in's due to illness (OT required to cover vacancies)
  - 3 Unable to increase state and federal inmate numbers due to COVID = substantial reduction in revenue
- C. Name, agency/title, & date of Visitors / Inspections:
- 1 Shameckla Holt State Inspector 3/24/2022
  - 2
  - 3
  - 4
  - 5

- D. Overall Needs of Facility:
- 1 Renovation of several main facility areas for safety/security & to meet the daily needs of facility
  - 2 Construction project: Addition to main facility of 220 beds, video court rooms, indoor rec & medical unit

  
Amy Brady  
Jailer

**Bid Recommendation – Detention Center CSC Renovation – Amy Brady**

Tim Skinner reported that one bid was received from ARC Construction for \$195,600. It has been reviewed and it is recommended to award the contract to ARC Construction at a cost of \$195,600. The contractor will have 90 days to complete the project once awarded.

Magistrate McCollom made a motion to accept the bid and award the contract to ARC Construction. Magistrate Berry seconded the motion. A voice vote was held and all voted in favor.

Jailer Brady added that she spoke to the state and they would like to rent temporary space on the jail property and set up a contract effective this Friday to begin to bring in portable units and to provide training for the new Driver's License Office.

April 07, 2022



**Amy Brady, Jailer  
Henderson County Detention Center  
384 Borax Drive  
Henderson, KY 42420**

**Re: CSC Building Office Renovation  
Award of Bid**

Jailer Brady,

On Thursday, March 31<sup>st</sup> at 3:00 pm bids were received at the Henderson County Fiscal Courtroom and read aloud for the renovation of office areas at the former CSC Building. The renovated area is to be use as the new licensing office for the Department of Transportation. One bid was received from ARC Construction Co. of Evansville, IN. *(Please see the attached Bid Registration Sheet)*

After review of the bid documents submitted, it is our recommendation that the bid be awarded to ARC Construction Co. for the amount of \$ 195,600.00.

Sincerely,

SKINNER DESIGN ASSOCIATES

**Tim Skinner | AIA, LEED AP BD+C | Architect**

attach: Bid Registration Sheet

[www.sda-architecture.com](http://www.sda-architecture.com)

P.O. BOX 438 / 101 SECOND STREET

HENDERSON, KENTUCKY 42419-0438

TEL: 270.826.8476 / FAX: 270.826.7981

**County Sheriff's Monthly Report: - Sheriff David Crafton**

Sheriff Crafton presented the monthly reports.

Magistrate Puttman made a motion to accept the Sheriff's monthly report into the record. Magistrate Southard seconded the motion. A voice vote was held, all approved, motion carried.

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 04/12 20 22

Approved  
Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2022


Henderson County Sheriff

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	Column 1 2022 Fee Account Budget Estimate	Column 2 2022 Fee Account Actual	Column 3 Account	Column 4 Account	Column 5 Account
1. Receipts YTD	\$ 1,519,700.00	\$ 224,772.52			
2. Total Disbursements YTD	\$ 1,600.00				
3. Book Balance/Excess Fees	\$ 1,518,100.00	224,772.52			
4. Bank Statement Balance		\$ 59,520.66			
5. Plus Deposits in Transit		705.00			
6. Less Outstanding Checks		60,225.66			
7. Other					
8. Reconciled Bank Balance		\$ -		\$ -	\$ -
9. Accounts Receivable as of 12/31					
10. Unpaid Obligations as of 12/31					
11. Excess Fees					

Instructions: This form is the required format for the budget and the quarterly report. BY FISCAL COURT: After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT: The quarterly report is quarterly. Show the status of all banks in the official's charge during calendar year to date in Part Two. Line 1. Show total receipts on a cash basis for the year to date including any beginning balances for all accounts. Show current year fee account in column 2 as calculated in Part Two of report. Line 2. Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee account in column 2 as calculated in Part Three of report. Line 3. Show difference between lines 1 and 2 for all accounts. Line 4. Show bank statement balances at close of quarter. Line 5. Show total deposits made year to close of quarter that are not reflected in bank statements. Line 6. Show total amount of checks found prior to close of quarter that are not reflected in bank statements. Line 7. Show investments. Line 8. Show fees calculated for lines 5, 6, and 7. Line 9 should equal line 5 for all accounts. Line 10. Complete for quarter ending 12/31. Show calculation in Part Two of report. Line 11. Complete for quarter ending 12/31. Show calculation in Part Three of report. Line 12. Complete for quarter ending 12/31. Show line 8 allocated for lines 9 and 10. 10/20/2021 by the 10th day following the close of each quarter. Fax # 800-305-5111 / Ph # 802-575-3710.

Approved by the fiscal court on the 12 day of APRIL, 2022

  
County Judge/Executive  
Date 4-12-22

To the best of my knowledge the information reported herein for the budget/quarter ended March 31st, 2022 is accurate and complete.

  
Signature of County Sheriff  
Date 4-6-22

Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Received After 12/31	Settlement Total
1. Federal Grants								\$ -
2. State Grants								\$ -
3. State - KLEFFP								\$ -
4. State Fees for Services								
5. Court Security	\$ 140,000.00	36,112.50				\$ 36,112.50		\$ 36,112.50
6. Transport Inv. / Mental	\$ 2,500.00	819.09				\$ 819.09		\$ 819.09
7. Sheriff Security Services	\$ 40,000.00	8,029.30				\$ 8,029.30		\$ 8,029.30
8. Other Prisoner Transport	\$ 20,000.00	3,971.63				\$ 3,971.63		\$ 3,971.63
9. Circuit Clerk						\$ -		
10. Serving Papers								
11. Fines/Fees Collected	\$ 10,000.00	3,063.00				\$ 3,063.00		\$ 3,063.00
12. Court Ordered Payments						\$ -		\$ -
13. Jurors/Jury Meals	\$ 1,300.00	180.00				\$ 180.00		\$ 180.00
14. Fiscal Court (Includes Clerk's Office)						\$ -		\$ -
15. County Clerk (includes travel)	\$ 65,000.00	6,630.87				\$ 6,630.87		\$ 6,630.87
16. Commissions on Taxes Collected	\$ 850,000.00	120,572.51				\$ 120,572.51		\$ 120,572.51
17. Fees Collected for Services						\$ -		
18. Auto Inspections	\$ 28,900.00	6,545.00				\$ 6,545.00		\$ 6,545.00
19. Accident/Police Reports (copy)	\$ 4,000.00	719.55				\$ 719.55		\$ 719.55
20. Serving Papers	\$ 78,000.00	22,081.00				\$ 22,081.00		\$ 22,081.00
21. CCDW	\$ 15,000.00	2,400.00				\$ 2,400.00		\$ 2,400.00
Other Arrest Fees						\$ -		
22. Other on-Tele com	\$ 4,200.00	1,027.56				\$ 1,027.56		\$ 1,027.56
23. Tax Penalty Fees & Adv.	\$ 54,000.00	12,878.08				\$ 12,878.08		\$ 12,878.08
24. Miscellaneous	\$ 4,200.00	165.88				\$ 165.88		\$ 165.88
25 Fee and Tax interest	\$ 5,000.00	487.76				\$ 487.76		\$ 487.76
26. Total Revenues	1,519,700.00	225,485.55				\$ 225,485.55		\$ 225,485.55
27. Petty Cash								
28. Borrowed Money								
29. State Advancement						\$ -		\$ -
30. Bank Note								
31. Total Receipts (Total lines 22 through 28)	\$ 1,519,700.00	\$ 225,485.55				\$ 225,485.55		\$ 225,485.55

Copy the figures shown on line 27 in the Budget Estimate column to the Summary on page 1, column 1, line 1. Copy the figure shown on Line 27 in the Total YTD column to page 1, column 2, line 1. Copy the figure shown on line 27 in the Receivable column to page 1, line 9.

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Regular

04/12

20 22

Records of Minutes of

Meeting

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31	Settlement Total
1. Personal Services								
2. Sheriff's Gross Salary								
3. Deputies' Gross Salaries								
4. Part Time Gross Salaries								
5. KLEPP								
6. Overtime Gross								
7.								
8. Employee Benefits								
9. Employer's Share Social Security								
10. Employer's Share Retirement								
11. Employer's Share Hrs. Duty Ret.								
12. Employer Paid Health Ins.								
13. Training Fringe Benefit (HRS 10)								
14. Contracted Services								
15. Advertising								
16. Summons								
17. Collection of Returned Checks								
18. Supplies and Materials (except those with limited impact)								
19. Office Materials and supplies								
20. Uniforms								
21. Law Enforcement Supplies								
22. Dues								
23. Refunds	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24. Other Charges (one-extended service, uncollectible bond)								
25. Court Security								
26. Computer Supplies								
27. Postage								
28. Fiscal Court - Summons Fees								
29. Phone								
30. Dues								
31. Conferences & Travel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
32. STATE-CCDW		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
33. Miscellaneous	\$ 1,940.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
34. Totals for page	\$ 1,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31	Settlement Total
Disbursements total from previous page	\$ 1,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35. Auto Expense on Personal Vehicles								
36. Gasoline								
37. Maintenance and repairs								
38. Insurance								
39. Depreciation								
40.								
41. Debt Service (interest, sinking fund, principal)								
42. State Advancement								
43. Notes								
44. Interest								
45.								
46. Capital Outlay (includes purchase of tangible items having to amortize)								
47. Office Equipment								
48. Vehicles								
49.								
50.								
51. Total	\$ 1,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
For cities that fee paid, pay fees to county prior to December 31, or counties over 70,000 in population, show payments on appropriate line below.								
52. Payments to County Treasurer		\$ 225,485.55	\$ -	\$ -	\$ -	\$ 225,485.55		\$ 225,485.55
53. Payments to State Treasurer								
54. Total Disbursements (Grand Total 34, 51, 52, and 53)	\$ 1,900.00	\$ 225,485.55	\$ -	\$ -	\$ 80.00	\$ 225,485.55		\$ 225,485.55

Copy the figures shown on line 34 to the Budget Estimate column in the Summary on page 1, column 1, line 2. Copy the figures shown on line 53 to the Total YTD column on page 1, column 2, line 2. Copy the figures shown on line 53 to the Unpaid column line



HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 04/12 2022

Part Four - Liabilities Outstanding

Quarter ended \_\_\_\_\_

Multi-year Issues	Issue	Issue	Totals
Where Budgeted			
Description			
Term (# of Years)			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Less Reserve Earnings			
Net Outstanding			\$ -
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Short Term Liabilities	Issue	Issue	Totals
Where Budgeted			
Description			
Term			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Total Outstanding			\$ -
Next Payment Date			
Next Payment Amount			
Final Payment Date			
<b>Total Outstanding Debt</b>	<small>Of net outstanding debt, interest, school taxes, or other debt, from 2023.</small>		<b>\$0.00</b>

Comments:

Henderson County - Payment Date

Tax Payment Report - Standard, Additional, Supplemental, Omitted, Standard 2, Standard-School Bills - 3

COUNTY Report - Net Receipts

Page 2 of 20  
4/12/2022  
9:03:51 am

Assessment Type	Gross		Tax Collected	Penalty 5%	Penalty 10%	Other	Gross Collections	10%		Total Due
	Tax	Discount						Sheriff's Fee	Sheriff's Commission	
REAL_ESTATE	14,410.67	0.00	14,410.67	0.00	1,440.66	0.00	17,434.95	1,583.62	673.68	15,177.65
TANG_45	512.18	0.00	512.18	0.00	51.21	0.00	619.67	56.28	23.94	539.45
MER_INV	248.40	0.00	248.40	0.00	24.84	0.00	300.54	27.30	11.61	261.63
<b>Totals:</b>	<b>15,171.25</b>	<b>0.00</b>	<b>15,171.25</b>	<b>0.00</b>	<b>1,516.71</b>	<b>0.00</b>	<b>18,355.16</b>	<b>1,667.20</b>	<b>709.23</b>	<b>15,978.73</b>

Total normal and omitted taxes due ..... 15,978.73 Check # 5200

Less Refunds ..... - 120.58

Add Penalty of 1% for each 30 day period of fraction thereof, plus interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3)) .....

Amount to be Remitted for normal and omitted taxes ..... 15,858.15

Prepared By BA  
Reviewed By BA  
Approved By SC

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

March, 2022.

Sheriff [Signature]

County Court Clerk \_\_\_\_\_

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 04/12 2022

Henderson County - Payment Date

Page 2 of 7  
4/1/2022  
9:05:31 am

Tax Payment Report - Oil,Undeveloped Oil & Gas,Oil Rebills,Oil-School Bills - 3/1/2022 12:00AM to 3/31

COUNTY Report - Net Receipts

Assessment Type	Gross		Tax Collected	Penalty 5%	Penalty 10%	Other	Gross Collections	10%		Total Due
	Tax	Discount						Sheriff's Fee	Sheriff's Commission	
REAL_ESTATE	14,229.37	-284.65	13,944.72	0.00	0.00	0.00	13,944.72	0.00	592.65	13,352.07
Totals:	14,229.37	-284.65	13,944.72	0.00	0.00	0.00	13,944.72	0.00	592.65	13,352.07

Total normal and omitted taxes due ..... 13,352.07 Check # 2013

Less Refunds ..... \_\_\_\_\_

Add Penalty of 1% for each 30 day period of fraction thereof, plus interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3)) ..... \_\_\_\_\_

Amount to be Remitted for normal and omitted taxes ..... 13,352.07

Prepared By BA  
Reviewed By BA  
Approved By DC

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

March, 2022  
Sheriff Dick Mc

County Court Clerk \_\_\_\_\_

Henderson County - Payment Date

Page 7 of 20  
4/1/2022  
9:03:51 am

Tax Payment Report - Standard,Additional,Supplemental,Omitted,Standard 2,Standard-School Bills - 3

FIRE\_ACRES Report - Net Receipts

Assessment Type	Gross		Tax Collected	Penalty 5%	Penalty 10%	Other	Gross Collections	10%		Total Due
	Tax	Discount						Sheriff's Fee	Sheriff's Commission	
FIRE_AC	5.07	0.00	5.07	0.00	0.50	0.00	6.10	0.53	0.24	5.33
Totals:	5.07	0.00	5.07	0.00	0.50	0.00	6.10	0.53	0.24	5.33

Total normal and omitted taxes due ..... 5.33 Check # 5206

Less Refunds ..... \_\_\_\_\_

Add Penalty of 1% for each 30 day period of fraction thereof, plus interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3)) ..... \_\_\_\_\_

Amount to be Remitted for normal and omitted taxes ..... 5.33

Prepared By BA  
Reviewed By BA  
Approved By DC

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

March, 2022  
Sheriff Dick Mc

County Court Clerk \_\_\_\_\_

**County Attorney Report: - Steve Gold**

County Attorney Steve Gold presented a report of payments dated April 12, 2022. Magistrate McCollom made a motion to accept the County Attorney's payments into the record. Magistrate Berry seconded the motion. A voice vote was held. All present voted in favor and the motion carried.

**HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK**

Records of Minutes of Regular Meeting 04/12 2022

**REPORT OF PAYMENTS FROM HENDERSON COUNTY ATTORNEY**

April 12, 2022		
	<b>TODAY'S TOTAL</b>	<b>FY TOTAL TO PRESENT DATE</b>
<b>I. FEDERAL LOCAL MATCH -CHILD SUPPORT</b>		
<b>COUNTY BUDGET EMPLOYEES</b>		
<b>SALARIES, FICA &amp; RETIREMENT</b>		39,636.85
<b>LIFE INSURANCE</b>		83.14
<b>HEALTH INSURANCE</b>		2,701.56
<b>UTILITIES, INTERNET &amp; CLEANING</b>		
<b>II. STATE CSE REIMBURSEMENT</b>		
<b>SALARIES, FICA &amp; RETIREMENT</b>		
Child Support County Budget Employees		19,246.27
<b>DENTAL &amp; LIFE INSURANCE</b>		
CA Budget Employees		3,227.60
Child Support County Budget Employees		42.02
<b>HEALTH INSURANCE</b>		
CA Budget Employees		47,043.00
Child Support County Budget Employees		
<b>III. MISCELLANEOUS REIMBURSEMENT</b>		
<b>AFLAC</b>		
CA Budget Employees		1,264.60
<b>HRA</b>		
CA Budget Employees		
<b>SUPPLEMENT TO ASST CA'S SAL FROM CITY</b>		
		4,124.97
<b>JAIL FEES COLLECTED</b>	354.14	2,352.20
<b>INTEREST</b>	68.63	1,536.26
<b>FUNDS IN CHECK COLLECTION ACCT FY 20-21</b>		
		3,181.63
<b>TOTAL REMITTED TO COUNTY</b>	<b>422.77</b>	<b>124,440.10</b>

**Claims – Brenda Rider**

Treasurer Brenda Rider presented the following claims for approval:

- General Fund: \$868.05 Kenny Garrett (training expense reimbursement)
- \$9,580.00 Pinnacle Computer Service (IT annual renewals)
- Jail Fund: \$1,414.30 Advanced Document Solutions (copier charges)
- \$636.54 Republic Services (monthly waste removal)
- \$2,965.08 U. S. Bank (staff training & travel, prisoner transport)

Magistrate McCollom made a motion to approve the claims. Magistrate Southard seconded the motion. A voice vote was held. All voted in favor and the motion was approved.

Judge Schneider explained to the court that Nick Stallings was hired on April 1<sup>st</sup>. Because of Henderson’s contract with Anthem, Nick would not be able to get county health insurance coverage for 60 days. He would like the court to authorize to set aside \$3,500 in the Road Department Health Insurance Account to pay for Nick’s COBRA coverage until the county’s insurance would start. This has been done in the past when other professionals have been employed by the county.

Magistrate McCollom made a motion to authorize the payment. Magistrate Puttman seconded the motion. All voted in favor and the motion carried.

**Old Business:**

The revised County Administrative Code and Personnel Policy Manual were presented to the court for approval. It was suggested that the confidentiality statement be removed and also the word "supplant" be removed from page 1 leaving "supplement". All agreed with the suggestions.

Magistrate Moran made a motion to accept the revised Admin Code and Personnel Policy Manual with these 2 changes. Motion was seconded by Magistrate Southard. A voice vote was held and Magistrates Berry, Moran, Southard, & Puttman all voted in favor. Magistrate McCollom voted Nay. The motion carried. Magistrate McCollom brought up his concern about the extra cost to the county of adding the 3 personnel days.

County Attorney Steve Gold said that he would present a resolution at the next fiscal court meeting to officially accept the changes.

**Good of the County**

**EMA Director Kenny Garrett** – presented an after action report regarding the tornado destruction in December to the south of Henderson. He explained which departments from Henderson responded and what their contributions were to the storm cleanup.

**Glenn Powell – Head of the County Fire Chiefs Association** – explained to the court that about 4 weeks ago the Henderson City/County Rescue Squad's cascade system threw a rod and because of the cost to repair and the age of the system it is recommended that it be replaced. The cascade system is used to refill breathing apparatus air bottles. It is used by all the volunteer fire departments in the county. It is also a backup for the city's system. Currently the city is allowing the departments to use theirs until it can be replaced. The cost of a new system is \$42,500 and Glenn is asking if the county could fund 75% (\$31,875) of the cost. He will be asking the city to fund 25% (\$10,625). Judge Schneider said that this would qualify for using ARPA funds. Glenn said the unit would be owned by the City/County Rescue and this would be a grant to the Rescue Squad from the county.

A motion was made by Magistrate McCollom to fund the Cascade replacement. Motion was seconded by Magistrate Puttman. A voice vote was held and all voted in favor.

**Corey Elders** - from Congressman James Comer's office wanted to inform the court that the Postal Reform Bill had been passed and was signed into law by President Biden. Congressman Comer was the rural leader for negotiation on that bill.

**Judge Schneider** – would like to schedule a budget workshop for April 27<sup>th</sup> at 3:00pm and if that is not good we will meet on the 28<sup>th</sup>.

**Executive Session**

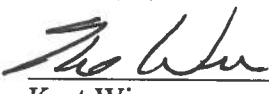
Judge Schneider made a motion to go into executive session per KRS 61.810(1)(g) Discussions between a public agency and a representative of a business entity and discussions concerning a specific proposal. Motion was seconded by Magistrate Berry. A voice vote was held, all voted in favor and the court adjourned to executive session in the conference room.

After approximately 25 minutes, Magistrate Moran made a motion to come out of executive session and return to the regular session of Fiscal Court. Magistrate McCollom seconded the motion. All voted in favor.

There being no further business to come before the court, Magistrate Southard made a motion to adjourn. Seconded by Magistrate McCollom.

  
\_\_\_\_\_  
Brad Schneider  
County Judge Executive

ATTEST:

  
\_\_\_\_\_  
Kurt Wiesen  
Fiscal Court Clerk