

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 5/24 2022

Fiscal Court convened for a Regular Meeting at the Courthouse, Henderson, KY, on Tuesday, May 24, 2022 at 9:30 a.m., County Judge/Executive Brad Schneider presiding.

Call to Order

County Judge/Executive Brad Schneider called the meeting to order.

Invocation

The invocation was given by Judge/Executive Brad Schneider

Pledge of Allegiance

Judge/Executive Brad Schneider led the Pledge of Allegiance.

Roll Call

Magistrate Berry	Present
Magistrate McCollom	Present
Magistrate Moran	Present
Magistrate Puttman	Present
Magistrate Southard	Present

Minutes May 10, 2022 Fiscal Court Meeting & May 13, 2022 Special Called Meeting

Magistrate Moran made a motion to approve the May 10 & May 13 fiscal court minutes as submitted. Magistrate Berry seconded the motion. A voice vote was held. All present voted in favor and the motion carried.

KYTC Rural & Secondary Road Recommendations – Eathan Johnson

Eathan introduced Matt West (KYTC District 2 Branch Manager) J. C. Rowan (KYTC scholarship student) and Nick Hall (KYTC District 2 Planning Services). He then presented the Transportation Cabinet's recommendations for 2022/2023 Rural and Secondary Road Program as well as Henderson County's Flex Funds Recommendation. Besides several asphalt resurfacing projects, they also plan to realigned the intersection of US 60 and 1078 to provide better visibility when pulling out onto US 60.

He also presented their recommendation for Henderson's Flex Fund of \$129,360.

About 60% of the rural & secondary routes in Henderson County have been resurfaced in the last 10 years.

Magistrate Southard said that he noticed that on many of the culverts being replaced, guardrails are not being reinstalled. Eathan responded that they are trying to make the shoulders wider over the culverts and looking at each situation to determine which could cause more injury; a vehicle running off the road or hitting a guardrail.

Judge Schneider said that the court would take the recommendations under advisement.

Matt West – KYTC Project Manager for Spottsville Bridge gave an update on the bridge replacement. The deck is all poured. The remaining barrier wall is being put in place. Painting should begin next week and they are hoping to have it open to traffic in July. Magistrate McCollom asked what the plan was for the old bridge. Matt replied that it will be removed in the future.

Appointment – Board of Assessment Appeals – Judge Schneider

Steve Raleigh's term will expire on the board and the Judge needs to appoint someone. Judge Schneider would like to appoint Lenny Underwood to serve on the board and appoint Richard Curby as the Board Chairman. Motion was made by Magistrate Puttman to appoint Lenny Underwood to the Board of Assessment Appeals and have Richard Curby made the chairman. Magistrate Moran seconded the motion. A voice vote was held, all voted in favor and the motion carried.

Appointment – Planning Commission Board – Judge Schneider

Planning Commissioner Brian Bishop has asked that the 3 members whose appointments expire in June are reappointed for another term. Judge would like David Dixon, Dickie Johnson and Doug Bell reappointed for another term effective in June 2022. Motion was made by Magistrate Southard to reappoint David Dixon, Dickie Johnson and Doug Bell for another term. Magistrate Puttman seconded the motion. A voice vote was held, all voted in favor and the motion carried.

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Resolution – I-69 & US 60 Roundabouts – Judge Schneider

Judge Schneider would like to table this resolution until further information could be received from KYTC. All agreed.

Animal Control Reports – Kendra Strawn – Humane Society President

Kendra presented the monthly reports. She was concerned that some previous information was not recorded correctly and wanted to make sure the court was aware that they do not accept animals from other shelters. They do get requests but do not accept them. They keep open kennels for animals that may be picked up or surrendered. She did say that animals that are brought in go over to the Humane Society side if not reclaimed after 7 days. They are trying to make up their current deficit but prices continue to increase. She would like to look at increasing dog license fees. Magistrate Puttman asked if they are still pursuing the local vets to offer tags at their offices. Kendra is still trying to get vets interested in participating. Both Magistrate McCollom and County Attorney Steve Gold said that if they could develop a plan to increase license sales they believed the court would back it.

County Clerk’s Reports – Renesa Abner

Renesa presented the monthly report to the court.

Magistrate McCollom made a motion to accept the County Clerk’s reports into the record. Magistrate Berry seconded the motion. A voice vote was held. All voted in favor and the motion carried.

Renesa wanted to thank the Road Department (Philip Brann, Jason Stone, Eric Higgs & Steven Young) for helping to move the voting machines to and from the polling locations. BY using a rental truck and road department personnel it saves from having to hire a moving company.



Renesa Abner

Clerk of Henderson County

PAYMENTS TO HENDERSON COUNTY TREASURER FOR THE MONTH OF	
April	2022
ADVALOREM TAX	\$ 32,781.59
DELINQUENT TAX - REAL ESTATE	\$ 2,946.14
DELINQUENT PERSONAL PROPERTY TAX	\$ -
DEED TRANSFER TAX	\$ 18,350.20
TOTAL TAX & LICENSE	\$ 54,077.93
EXCESS FEES FOR MONTH	\$ 120,609.31
Interest from Usage Acct-YTD 2022	\$ -
TOTAL AMOUNT REMITTED TO COUNTY	
for April 2022	\$ 174,687.24

Renesa Abner

Clerk of Henderson County



MONTHLY FINANCIAL REPORT		REPORTING PERIOD	
		April 2022	
MOTOR VEHICLE RECEIPTS		MOTOR VEHICLE DISBURSEMENTS	
Registration Fees	\$ 152,199.68	Registration Fees-State	\$ 80,243.62
Usage Tax	\$ 370,704.74	Registration Refunds	\$ -
Advalorem Tax	\$ 558,397.91	Usage Tax-State	\$ 391,612.67
Lien Fees-Atax Penalties	\$ 2,568.00	Usage Tax Refunds	\$ -
Overpayments	\$ 1,832.47	Advalorem Tax	\$ 536,034.60
Over/Short	\$ 4.99	Advalorem Tax Refunds	\$ 28.53
NSF Collected	\$ -	Lien Fee Penalty Refunds	\$ -
Web Renewal Direct Deposit	\$ 31,492.53	Overpayment Refunds	\$ 1,832.47
Special Deposits	\$ -	NSF Checks	\$ 86.32
Postage	\$ 709.87	Handicap Placards	\$ 104.00
Financing Statements	\$ 9,518.00	TOTAL	
Library/Archives	\$ 443.00	VEHICLE DISBURSEMENTS	\$ 1,009,942.21
Returned Check Fees	\$ -		
Lien Releases-Out of County	\$ 267.00	RECORDING DISBURSEMENTS	
Notary	\$ 186.00	Legal Process-State	\$ 3,530.25
Less Web Renewals	\$ (27,100.64)	Delinquent Taxes	\$ 31,854.22
Less Dealer Charges	\$ (173,920.49)	Deed Transfer Tax-County	\$ 18,350.20
Dealer Payoffs	\$ 163,835.03	Refunds	\$ -
Handicap Placards	\$ 180.00	Overpayment Refunds	\$ -
TOTAL MOTOR VEHICLE	\$ 1,091,318.09	Affordable Housing(quarterly)	\$ -
		TOTAL RECORDING	
RECORDING RECEIPTS		DISBURSEMENTS	\$ 53,734.67
Deeds	\$ 7,077.00		
Deed Transfer Tax	\$ 19,316.00	OFFICE EXPENSES	
Real Estate Mortgages	\$ 16,168.00	Postage/Miscellaneous	\$ 50.00
Fixture Filings	\$ 417.00	TOTAL EXPENSES	\$ 50.00
Bail Bonds	\$ -		
Oil & Gas Leases	\$ 222.00	INTEREST EARNED	\$ 634.20
Power of Attorneys	\$ 534.00		
Marriage Licenses	\$ 1,404.00	TOTAL RECEIPTS	\$ 1,188,200.19
Delinquent Taxes	\$ 36,601.90	TOTAL DISBURSEMENTS	\$ 1,063,726.88
State Payments	\$ -	NET RECEIPTS	\$ 124,473.31
County Payments	\$ 78.00	LAST MONTH BANK BALANCE	\$ -
Clerk Fees	\$ 2,232.00	PLUS NET RECEIPTS	\$ 124,473.31
Overpayments	\$ -	BALANCE PER BANKBOOK	\$ 124,473.31
Over/Short	\$ 12.00	LESS EXCESS FEES	\$ 120,609.31
Election Filings	\$ 50.00	BANKBOOK ENDING BALANCE	\$ 3,864.00
Copies(MVL & Recording)	\$ 894.00	WORKING FUND	\$ 2,000.00
Affordable Housing	\$ 3,864.00	TOTAL	\$ 5,864.00
Library/Archives	\$ 376.00		
Storage/Doc Fees	\$ 6,750.00		
E-Recording Direct Deposits	\$ 17,085.50		
Less E-Recording	\$ (16,833.50)		
TOTAL RECORDINGS	\$ 96,247.90		
		<i>Renesa Abner</i>	5/19/22
		Renesa Abner, Henderson Co.Clerk	Date
		I certify this report is true and correct to the best of my knowledge	

Courthouse • P. O. Box 374 • Henderson, KY 42419-0374 • 270/826-3906 • Fax 270/826-9677

County Attorney Report: - Steve Gold

County Attorney Steve Gold presented a report of payments dated May 24, 2022.

Magistrate McCollom made a motion to accept the County Attorney's reports into the record. Magistrate Puttman seconded the motion. A voice vote was held. All voted in favor and the motion carried

Steve introduced Macy Brown as a new Assistant County Attorney.

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REPORT OF PAYMENTS FROM HENDERSON COUNTY ATTORNEY

May 24, 2022		
	<u>TODAY'S TOTAL</u>	<u>FY TOTAL TO PRESENT DATE</u>
I. FEDERAL LOCAL MATCH -CHILD SUPPORT		
COUNTY BUDGET EMPLOYEES		
SALARIES, FICA & RETIREMENT		
		39,636.85
LIFE INSURANCE		
		83.14
HEALTH INSURANCE		
		2,701.56
UTILITIES, INTERNET & CLEANING		
II. STATE CSE REIMBURSEMENT		
SALARIES, FICA & RETIREMENT		
Child Support County Budget Employees		19,246.27
DENTAL & LIFE INSURANCE		
CA Budget Employees	306.24	3,867.86
	13.89	
Child Support County Budget Employees		42.02
HEALTH INSURANCE		
CA Budget Employees	5,251.00	57,545.00
Child Support County Budget Employees		
III. MISCELLANEOUS REIMBURSEMENT		
AFLAC		
CA Budget Employees	204.42	1,673.44
HRA		
CA Budget Employees		
SUPPLEMENT TO ASST CA'S SAL FROM CITY		
	458.33	5,041.63
JAIL FEES COLLECTED		
	138.81	2,683.84
INTEREST		
	22.32	1,584.58
	7.44	
FUNDS IN CHECK COLLECTION ACCT FY 20-21		
		3,181.63
TOTAL REMITTED TO COUNTY	6,402.45	137,287.82

2022/2023 Fiscal Year Budget – First Reading

County Treasurer Brenda Rider presented the proposed 2022/2023 Fiscal Year Budget for \$34,532,459.89. She broke the total budget down by department.

General Fund:	\$10,018,983.28
Road Fund:	\$5,822,929.43
Jail Fund:	\$8,759,020.14
LGEA Fund:	\$776,571.00
State Grants Fund:	\$427,000.00
Federal Grants Fund:	\$0
Economic Development:	\$110,000.00
Health Insurance:	\$2,101,000.00
American Rescue Plan Act:	\$6,516,956.04

Motion was made by Magistrate Puttman to approve the first reading of the 2022/2023 budget. Magistrate Berry seconded the motion. Upon role call the vote stood:

Roll Call

Magistrate Berry	Aye
Magistrate McCollom	Abstain
Magistrate Moran	Aye
Magistrate Puttman	Aye
Magistrate Southard	Aye
Judge Schneider	Aye

Magistrate McCollom wanted to explain his abstention. He appreciated all the hard work on the budget but would still like to see a better breakdown for each department as far as social security, retirement, utilities, etc...

AN ORDINANCE RELATING TO THE ANNUAL BUDGET AND APPROPRIATIONS #22-03

BE IT ORDAINED BY THE FISCAL COURT OF HENDERSON COUNTY, KENTUCKY:

The annual budget, attached hereto and incorporated herein as if reiterated herein in full, is adopted for the fiscal year 2022 - 2023 and the amounts stated are appropriated for the following purposes indicated therein. Per applicable statute, the budget will be forwarded to the State Local Finance Officer for approval as to form and classification.

Adopted this 24th day of May, 2022.

On first reading of the foregoing Ordinance, it was moved by Magistrate Puttman, seconded by Magistrate Berry, that the Ordinance be adopted on its first reading.

WHEREUPON, the vote was called.

Upon roll call the vote stood:

Magistrate Berry AYE
Magistrate McCollom ABSTAIN
Magistrate Moran AYE
Magistrate Puttman AYE
Magistrate Southard AYE
Judge-Executive Schneider AYE

WHEREUPON, County Judge-Executive Brad Schneider declared the Ordinance adopted on its first reading and ordered that the same be published in summary form and presented for second reading on June 14, 2022 at the regular meeting of Fiscal Court.

APPROVED this 24 day of May, 2022.

ATTEST:

[Signature] Kurt Wiesen Henderson County Fiscal Court Clerk

[Signature] Brad Schneider Henderson County Judge-Executive

Treasurer Rider explained the Annual Standing Orders. Magistrate McCollom made the motion to approve the Standing Orders. Magistrate Puttman seconded the motion. A voice vote was held. All voted in favor and the motion carried.

ANNUAL STANDING ORDER TO PRE-APPROVE CERTAIN RECURRING EXPENSES

Pursuant to KRS 68.275(3), "The fiscal court may adopt an order, to pre-approve the payment of monthly payroll and utility expenses. No other expenses shall be pre-approved pursuant to this subsection without the written consent of the State Local Finance Officer...". The Fiscal Court of Henderson County in accordance with state law hereby orders recurring expenses for utilities, grants, payroll and health insurance be paid when due. The fiscal court of Henderson County further orders upon the written consent of the State Local Finance Officer the following expenses be paid when due:

Table with 2 columns: Account Number, Description. Rows include: General, Road, Jail Funds - Utilities; Funds 06, 07, 84 - Grants - state & federal, ARPA funds; General, Road, Jail Funds - Phone - landline & cell; General, Road, Jail Funds - Postage; General, Road, Jail Funds - Payroll; 78 9400 205 - Health Insurance Premiums/Claims.

It is hereby acknowledged the above standing orders shall expire after July 1 of each fiscal year and no more payments designated in the standing order shall be pre-approved unless a new order is adopted by the fiscal court of Henderson County according to the provisions of KRS 68.275(3).

Motion made by: Magistrate McCollom Seconded by: Magistrate Puttman

Vote: 5-Yeas 0-Nays

Signature: [Signature] Date: 5-24-22
County Judge Executive
Approved: _____ Date: _____
State Local Finance Officer

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**2021 YEAR TAX RATES FOR ALL COUNTYWIDE TAXING DISTRICTS EXCLUDING SCHOOL DISTRICTS
(STATE LOCAL FINANCE OFFICER REQUIREMENT)**

The annual tax rates listed below were approved/accepted by the fiscal court of Henderson County for the previous calendar year. These tax rates will be used for the calculation of the Compensating and 4% tax rates for the next year.

County Rates

Real Property 12.8
 Personal Property 18.4
 Bank Deposit Rate 0.000175
 Motor Vehicle 8.5
 Watercraft 8.5

Special Districts

Special Districts	Ambulance	Library	Soil Conservation	Extension Service	Health
Real Property		11.20		3.30	5.00
Personal Property		14.43		4.29	5.00
Motor Vehicles					
Watercraft					
Others (Identify)		14.43		4.29	5.00
Real Property					
Personal Property					
Motor Vehicles		2.30		1.50	
Watercraft		14.43			5.00

The tax rates indicated above are from the Fiscal Court minutes of August 24, 2021 found on page 121 of the Fiscal Court Order

Book number 38

Signature: [Signature] Date 5-24-22

County Judge/Executive _____ Date _____

Please note: This form is for countywide districts only and is not all inclusive. Do not include for school districts.

Fund Transfers – Brenda Rider -

The transfers are mainly redistributing departmental appropriations to cover shortages within the departments.

Magistrate McCollom made a motion to approve the fund transfers. Magistrate Moran seconded the motion. A voice vote was held. All voted in favor and the motion was approved.

Claims – Brenda Rider

Treasurer Brenda Rider presented the monthly claims and the bank balances after the claims are paid. She also presented the following claims for payment.

General Fund: \$4,463.24 – A1 Septic (Judicial Ctr. plumbing repairs)

Road Fund: \$2,200.52 – Bill Hubiak (Training expenses)

Jail Fund: \$636.54 – Republic Services (Monthly trash disposal fee)

Magistrate McCollom made a motion to accept and approve the claims. Magistrate Puttman seconded the motion. A voice vote was held. All voted in favor and the motion was approved.

Good of the County

Bill Hubiak – would like the court to authorize the purchase agreement for the new Gradall from the state contract. County Attorney Steve Gold asked if the agreement was pursuant to the state contract. Bill presented the agreement to Mr. Gold. Mr. Gold reviewed the document and found it to be approved as to form and legality. Magistrate McCollom made a motion for the agreement to be authorized, seconded by Magistrate Southard. A voice vote was held and all voted in favor.

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Randy Tasa & Jessica Larew – (Codes Administrator & Code Enforcement Board Secretary) gave an overview of the activity that has been happening since the Code Enforcement Board was formed in January this year. 16 Citations have been issued and 5 properties have been condemned and cleaned up. The total cost of the cleanups was about \$28,000. They have been receiving payments on the cleanups and also the fines. Jessica will begin to forward the Code Enforcement Board minutes to the Magistrates to keep the court better informed of the actions taken by the board.

There being no further business to come before the court, Magistrate Southard made a motion to adjourn. Seconded by Magistrate Berry.



Brad Schneider
County Judge Executive

ATTEST:



Kurt Wiesen
Fiscal Court Clerk