

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 11/09 2021

Court convened for a Regular Meeting at the Courthouse, Henderson, KY, on Tuesday, November 09, 2021 at 9:30 a.m., County Judge/Executive Brad Schneider presiding.

Call To Order

County Judge/Executive Brad Schneider called the meeting to order.

Invocation

The invocation was given by Pastor Bock White – Airline Baptist Church

Pledge Of Allegiance

Judge/Executive Schneider led the Pledge of Allegiance.

Roll Call

Magistrate Berry	Present
Magistrate McCollom	Present
Magistrate Moran	Present
Magistrate Puttman	Present
Magistrate Southard	Present

Minutes October 26, 2021 Regular Fiscal Court Meeting

Magistrate McCollom made a motion to approve the October 26, 2021 Fiscal Court minutes as submitted. Magistrate Puttman seconded the motion. A voice vote was held. All present voted in favor and the motion carried.

Judge’s Scholars – Paige Bennett, Cairo Elementary School

A proclamation was read and presented to Paige Bennett who was named the Cairo Elementary School Judge’s Scholar.

Henderson County Conservation District Recertifying Process

The Conservation District has notified the Fiscal Court that their recertifying process is taking place for Agricultural Districts #051-02 & #051-07. The KRS requires all certified agricultural districts be reviewed for recertification every five years by the Conservation District. Part of that process is reporting to the Fiscal Court that the recertification is taking place and address any concerns the Fiscal Court may have with the process. No objections to the process were voiced by the court. Magistrate McCollom made a motion to accept the processes. Motion was seconded by Magistrate Puttman. A voice vote was held and all voted in favor.

Bid Opening – Cooper Cooper Road Bridge Structure– Bill Hubiak

Bill Hubiak opened the only sealed bid that was received for supplying the bridge structure. A bid of \$103,747.00 (including delivery to the site) was received from E & H Bridge & Grating, Inc.

Bid Opening – Cooper Cooper Road Bridge Removal & Installation – Bill Hubiak

Bill Hubiak opened the following sealed bids that had been received
M & G Services LLC - \$64,850
M. Bowling – Steel Bridge Deck - \$99,792, Prestress Concrete Deck - \$97,972.00
Galusha Contracting - \$236,597 – This was for a precast box beam bridge, demolition and installation.

Bid Opening – Courthouse Steps – Bill Hubiak

County Engineer Bill Hubiak opened the 3 bids that were received for replacement of the courthouse steps.

Rivertown Construction: \$127,500 M. Bowling Inc: \$109,600 Hazex Construction: \$109,498

He would like to take all three sets of bids under advisement and return to court later in the session to give his recommendations for the awards.

Sheriff’s Monthly Reports – Sheriff David Crafton

Magistrate McCollom made a motion to accept the Sheriff’s reports into the record. Magistrate Puttman seconded the motion. A voice vote was held. All voted in favor and the motion carried.

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APPROVED Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2021

Henderson County Sheriff

Part One - Summary and Reconciliation of All Accounts

Table with 5 columns: Show & Describe All Accounts, 2021 Fee Account Budget Estimate, 2021 Fee Account Actual, Account, Account. Rows include Receipts YTD, Total Disbursements YTD, Bank Statement Balance, etc.

Instructions: This form is the required format for the budget and the quarterly report. Budget: After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer...

Approved by the fiscal court on the 9 day of NOVEMBER, 2021

To the best of my knowledge the information reported herein for the budget/quarter ended August 31st, 2021 is accurate and complete.

Signature of County Judge/Executive, Date 11-9-2021

Signature of County Sheriff, Date 11-8-21

Table with 9 columns: Part Two Receipts, Budget Estimate, 1/1 thru 3/31, 4/1 thru 6/30, 7/1 thru 9/30, 10/1 thru 12/31, Total YTD, Received After 12/31, Settlement Total. Rows include Federal Grants, State Grants, Court Security, Sheriff Security Services, etc.

Copy the figures shown on line 27 in the Budget Estimate column to the Summary on page 1, column 1, line 1. Copy the figure shown on line 27 in the Total YTD column to page 1, column 2, line 1. Copy the figure shown on line 27 in the Receivable column to page 1, line 9.

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Part Three Disbursements	Budget Estimate	1/1 thru 9/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations (a/m)	Settlement Total
Disbursements from previous page	\$ 1,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35. Auto Expenses on Personal Vehicles								
36. Gasoline								
37. Maintenance and repairs								
38. Insurance								
39. Depreciation								
40.								
41. Debt Service (municipal bonds, interest, lease payments)								
42. State Advancement								
43. Notes								
44. Interest								
45.								
46. Capital Outlay (excludes purchase of tangible items listed in column 1)								
47. Office Equipment								
48. Vehicles								
49.								
50.								
51. Total	\$ 1,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
For offices that fee paid, pay fees to county prior to December 31, or counties over 70,000 in population, show payments on appropriate line below.								
52. Payments to County Treasurer		\$ 225,208.85	\$ 181,848.34	\$ 91,831.21	\$ 32,717.39	\$ 531,605.79		\$ 531,605.79
53. Payments to State Treasurer								
54. Total Disbursements (lines 35, 41, and 52)	\$ 1,600.00	\$ 225,208.85	To the best of my knowledge	\$ 91,831.21	\$ 32,717.39	\$ 349,757.43		\$ 349,757.43

Copy the figures shown on line 52 to the Budget Estimate column in the Summary on page 1, column 1, line 2. Copy the figures shown on line 53 to the Total YTD column on page 1, column 2, line 2. Copy the figures shown on line 54 to the Unpaid column line

Part Four - Liabilities Outstanding

Quarter ended _____

Multi-year Issues	Issue	Issue	Totals
Where Budgeted			
Description			
Term (# of Years)			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Less Reserve Earnings			
Net Outstanding			\$ -
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Short Term Liabilities	Issue	Issue	
Where Budgeted			
Description			
Term			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Total Outstanding			\$ -
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Total Outstanding Debt	If no outstanding advancements, bonds, leases, or other debt, show \$0.00		\$0.00

Comments:

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Henderson County - Payment Date

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11/2/2021
4:18:37 pm

Tax Payment Report - Standard, Additional, Supplemental, Omitted, Standard 2, Standard-School Bills - 1

COUNTY Report - Net Receipts

Table with columns: Assessment Type, Gross Tax, Discount, Tax Collected, Penalty 5%, Penalty 10%, Other, Gross Collections, Sheriff's Fee, Sheriff's Commission, Total Due. Rows include REAL_ESTATE, TANG_45, MER_INV, MFG_FIN, PUB_WH_RS, AG_OTHER, and Totals.

Total normal and omitted taxes due 2,472,543.48 Check # 4996
Less Refunds
Add Penalty of 1% for each 30 day period of fraction thereof, plus interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3))
Amount to be Remitted for normal and omitted taxes 2,472,543.48

Prepared By OB
Reviewed By BA
Approved By AC

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

October 2021
Sheriff [Signature]

County Court Clerk

Henderson County - Payment Date

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11/2/2021
4:18:37 pm

Tax Payment Report - Standard, Additional, Supplemental, Omitted, Standard 2, Standard-School Bills - 1

FIRE_ACRES Report - Net Receipts

Table with columns: Assessment Type, Gross Tax, Discount, Tax Collected, Penalty 5%, Penalty 10%, Other, Gross Collections, Sheriff's Fee, Sheriff's Commission, Total Due. Rows include FIRE_AC and Totals.

Total normal and omitted taxes due 909.63 Check # 5011
Less Refunds
Add Penalty of 1% for each 30 day period of fraction thereof, plus interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3))
Amount to be Remitted for normal and omitted taxes 909.63

Prepared By OB
Reviewed By BA
Approved By AC

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

October 2021
Sheriff [Signature]

County Court Clerk

County Attorney Report: - Steve Gold

County Attorney Steve Gold presented a report of payments dated November 9, 2021.

Magistrate Puttman made a motion to accept the County Attorney's payments into the record. Magistrate Southard seconded the motion. A voice vote was held. All present voted in favor and the motion carried.

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REPORT OF PAYMENTS FROM HENDERSON COUNTY ATTORNEY

November 9, 2021		
	TODAY'S TOTAL	FY TOTAL TO PRESENT DATE
I. FEDERAL LOCAL MATCH -CHILD SUPPORT		
COUNTY BUDGET EMPLOYEES		
SALARIES, FICA & RETIREMENT		39,636.85
LIFE INSURANCE		83.14
HEALTH INSURANCE		2,701.56
UTILITIES, INTERNET & CLEANING		
II. STATE CSE REIMBURSEMENT		
SALARIES, FICA & RETIREMENT		
Child Support County Budget Employees		19,246.27
DENTAL & LIFE INSURANCE		
CA Budget Employees	200.36	2,052.96
	13.89	
Child Support County Budget Employees		42.02
HEALTH INSURANCE		
CA Budget Employees	3,323.00	27,967.00
Child Support County Budget Employees		
III. MISCELLANEOUS REIMBURSEMENT		
AFLAC		
CA Budget Employees	92.18	559.18
HRA		
CA Budget Employees		
SUPPLEMENT TO ASST CA'S SAL FROM CITY	458.33	1,833.32
JAIL FEES COLLECTED	56.25	1,149.00
INTEREST	4.10	962.69
	3.78	
	11.34	
FUNDS IN CHECK COLLECTION ACCT FY 20-21		3,181.63
TOTAL REMITTED TO COUNTY	4,163.23	99,415.62

Budget Amendment #1 – 2nd Reading - Brenda Rider

This will place unexpected revenues into the current year budget.

Magistrate McCollom made a motion to approve the budget amendment. Magistrate Berry seconded the motion. A voice vote was held. All voted in favor and the motion was approved.

Claims – Brenda Rider

Treasurer Brenda Rider presented the following claims for approval:

- General Fund: \$588.48 Keith Berry (Training reimbursement)
 \$543.60 Visa (Judge & Staff Training)
 \$518.85 Tim Southard (Training reimbursement)
 \$613.19 Beth Moran (Training reimbursement)
- Jail Fund: \$1,140.50 Advanced Document Solutions (copier charges)
 \$3,411.50 HMC Service Co. (Quarterly maintenance service agreement)
 \$1,391.52 U S Bank (Building repair, training & travel)
 \$5,927.00 Koorsen Fire & Safety (annual inspections)
 \$640.90 Koorsen Environmental Services (exhaust cleaning)

Magistrate Puttman made a motion to approve the claims. Magistrate Southard seconded the motion. A voice vote was held. All voted in favor and the motion was approved.

Ordinance – Chapter 174 & 195 Consolidation – Code Enforcement Board Creation

County Attorney Steve Gold & Assistant County Attorney Kyle Evans presented the draft of the ordinance to create a Code Enforcement Board. Several assumptions had been made by Steve & Kyle when the ordinance was being written and they wanted to get the court's input in several areas. In section 13-28 under definitions in defining the "Code Enforcement Officer" the Henderson County Codes Administrator was listed. Steve explained that other counties have sometimes listed other departments in addition to the Codes Administrator depending on how the Code Enforcement Board was being used. The court agreed with listing only the Codes Administrator at this time. Another decision point was in Section 13-42.12 to give the Henderson County Attorney authority to sign any release of liens on behalf of the County of Henderson. Again the court agreed on this authority. Other areas of the ordinance that were discussed were the fine amounts, whether fines would be accumulated, contested fine amounts, and days allowed for warnings depending on the violation. After discussion of the court and some discussion between Randy Tasa and Kyle Evans, some minor changes were suggested to the draft. Judge Schneider stated that there is currently a Board of Housing Appeals that will be dissolved once this ordinance for into effect. He is going to reach out to its members to see if they will serve on the new Code Enforcement Board. Kyle will send out a final redline version to the magistrates and the court will plan on having the ordinance's first reading at the next Fiscal Court meeting.

Old Business:**Bid Recommendation – Courthouse Steps – Bill Hubiak**

After reviewing the bids, Bill would like to recommend that the project be awarded to Hazex at a cost of \$109,498.

Magistrate McCollom made a motion to accept and award the bid of \$109,498 to Hazex Construction. The motion was seconded by Magistrate Moran. A voice vote was held. All voted in favor and the motion carried.

Bid Recommendation – Cooper Cooper Road Bridge Structure– Bill Hubiak

Bill Hubiak recommended the bridge structure be awarded to E & H Bridge & Grating, Inc at a price of \$103,747. Magistrate Southard made a motion to award the purchase of the structure to E & H Bridge & Grating. The motion was seconded by Magistrate McCollom. A voice vote was held. All voted in favor and the motion carried.


Bid Recommendation – Cooper Cooper Road Bridge Removal & Installation – Bill Hubiak

Bill recommended the bridge demolition and installation be awarded to M & G Services at a price of \$68,850. M & G recently completed a bridge replacement for the county and Bill was pleased with their work. Magistrate Southard made a motion to award the project to M & G Services. The motion was seconded by Magistrate Berry. A voice vote was held. All voted in favor and the motion carried.

Magistrate McCollom – In researching the county's easements the question came up; if the city annexes county property, does the city gets the county's right-of-ways and easements contain in the annexation? County Attorney Steve Gold said that was a good question and he would have to research it to come up with an answer.

Good of the County

There being no further business to come before the court, Magistrate Puttman made a motion to adjourn. Seconded by Magistrate Berry.



Brad Schneider
County Judge Executive

ATTEST:



Kurt Wiesen
Fiscal Court Clerk